

SOLE SOURCE PROCUREMENT REQUEST

Please complete and email to: vip@azdoa.gov

Entire document MUST be completed	
Section 1	
Requesting Agency: ADOA GSD-FOAM	
Vendor: Infor Datastream	Estimated Cost: \$18,300.00
Section 2	
Brief description of materials or services: Software licenses and technical support for MP2	
Section 3	
Briefly describe why this procurement is Sole Source and why there is only a single source available: MFG direct	
Duration of this Sole Source procurement: 5 years	
Briefly describe the efforts made to seek other sources: ADOA Procurement verified this fact using the following methods: Internet search and checking with current State Contracted vendors. After exhausting all these avenues, we requested and received a letter from Infor Datastream verifying that this software licences and technical support of MP2 is proprietary.	

Send comments to the following individual:

Requesting Agency Contact Information	
Procurement Officer: Valerie Bailey	
Phone Number: 602-542-9123	Email Address: valerie.bailey@azdoa.gov

State Procurement Website Posting Information	
R2- 7-E301 requires the State Procurement Administrator shall post the request on the State Procurement Office website and invite comments on the Sole Source request for five working days.	
Date Posted: 09/02/08	Date Closed: 09/09/08